



Neuse River Valley Model Railroad Club

PO Box 19573
Raleigh, NC 27619



VENDOR APPLICATION

FALL TRAIN SHOW AND SALE November 9 - 10, 2024

NOTE: For this year only, the Fall show will be held in the Exposition Center building, NOT in the normal location of the Jim Graham building. The Fall show will return to the larger Graham building next year, so space will be tight this year. Please bear with us as we try to accommodate every vendor and layout.

Business Name: _____

Person in Charge at the show: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Email address: _____

Number of Tables Requested: _____

Requested table location: _____

1-5 Tables (2 chairs included) cost @ \$50.00 each

6-10 Tables (3 chairs included) cost @ \$45.00 each

11-plus Tables (4 chairs included) @ \$40.00 each

(combined groups allowed 2 chairs per vendor)

Total Table charge: _____

Additional chairs cost \$2.00 each. # of chairs _____

Total Additional chairs: _____

Total Cost: _____

Full Payment due by September 9, 2024. Reservation will be automatically cancelled if payment is not received, and reservation will be placed on the wait-list. You will receive a confirmation receipt of payment and table location via email. **Please note the show closes at 4 pm Sunday. ALL VENDORS MUST VACATE THE BUILDING WITHIN 2 HOURS OF SHOW CLOSING.**

I certify that I have read the attached **Exhibitor Terms and Conditions** and agree to abide by these terms and conditions. I agree to hold harmless and indemnify the Neuse River Valley Model Railroad Club, its exhibition centers and contractors for any and all actions that may occur involving the show and indemnify for any liability that may be caused by or related to my participation under this contract.

SIGNATURE: _____

Date: _____

Questions: Contact Bob Witwer, 919.632.0785, bobwitwer@gmail.com

NEUSE RIVER VALLEY MODEL RAILROAD CLUB
Exhibitor Terms & Conditions (Applies to Vendors and Layouts)

Show Dates: November 9-10, 2024

Event will be held at the NC State Fairgrounds Agri Exposition Building
4285 Trinity Road,
Raleigh, NC 27607

The term "EXHIBITOR" represents individuals, partnerships and corporations. EXHIBITOR releases Neuse River Valley Model Railroad Club (NRVMRRC), from all claims arising from EXHIBITOR'S show occupancy, including but not limited to: loss, theft, damage, destruction or injury to EXHIBITOR'S business or EXHIBITOR personnel. EXHIBITOR releases NRVMRRC from all claims arising out of failure to provide space, removal of exhibit or failure to hold the show.

EXHIBITOR understands that the NRVMRRC assumes NO RESPONSIBILITY for any exhibitor property or for the safety at the show. EXHIBITOR agrees to hold harmless the NRVMRRC, its exhibition centers and contractors for any and all actions that may occur involving the show. EXHIBITOR agrees to indemnify the NRVMRRC for any liability that may be caused by or relating to their participation. This includes but is not limited to: any liability caused by people, exhibitors that the show provided badges to, people the exhibitor invites to the show, and any liability that may be caused if the exhibitor resells his tables to someone else.

NRVMRRC retains the right to reject, eject or prohibit any product or exhibit in whole or in part or to reject an EXHIBITOR or his/her representative(s) with or without giving cause.

The EXHIBITOR agrees to all of the following terms, conditions and regulations: **ACCEPTABLE MERCHANDISE:** Trains, collectable toy and family-oriented merchandise. **NOT ACCEPTABLE MERCHANDISE:** Un-Wholesome merchandise. Final determination of acceptability must be determined by the NRVMRRC on-site show committee member(s). EXHIBITOR may not sell raffle tickets unless approved by the NRVMRRC. EXHIBITOR may not offer any games of chance. EXHIBITOR agrees to mark reproductions, repainted items, restored items, and items with major reproduction parts.

SHOW HOURS: Each EXHIBITOR agrees to maintain his/her display space open to the public for the duration of the show. EXHIBITORS may not remove any merchandise from their area until the close of the show Sunday evening. Violation of this rule may result in exclusion from future shows.

Setup time:

Friday: 12:00 Noon – 6:00 pm

Saturday: 7:00 am – 9:00 am

Sunday: 8:00 am – 9:00 am

In the event these hours change, you will be notified. EXHIBITORS must arrive no later than 7:00 am on Saturday to retain their contracted show space. In the case that you are not completely set up by show opening, all items must be within the physical confines of your layout area or behind your table.

AISLES MUST BE CLEAR

The show is open to the public from:

Saturday: 9:00 am – 5:00 pm Building must be vacated by 5:15 pm

Sunday: 9:00 am – 4:00 pm Building must be vacated by 6:00 pm

Porter service to help unload and load will be available at no-charge on Friday, before show opening on Saturday until 9:00 am and Sunday after show closing at 4:00 pm.

CONTRACTED SPACE: The purchase of a TABLE equals the area of 8'x 2.5'. The aisle between tables must remain unobstructed unless EXHIBITOR purchases both tables that border that aisle. All tables will be sold on a "space-available" basis. EXHIBITORS may not place anything in the aisles, between, behind or at the end of tables as so to impede customer and EXHIBITOR movement in the aisles. EXHIBITORS may not use tables or boards to extend the surface of the table. If electricity is required, EXHIBITOR must provide own extension cords. Table covers are required on all tables. If "end-cap" location is requested, it is a 3-table minimum requirement.

CANCELLATIONS: Cancellation received more than 30 days in advance of the show will receive a full refund. Cancellations within 30 days of a show will receive no refund.

SECURITY: NRVMRRC assumes no responsibility for EXHIBITOR loss. We recommend that you cover your display on Friday and Saturday nights. When you leave, take all personal belongings with you. NO ONE is admitted into the hall under any circumstances after the NRVMRRC show committee member(s) leaves the facility.

NO CHARGE EXHIBIT SPACE: For certain items which are attractions for the public at the show, the NRVMRRC may provide "no-charge" exhibit space. These attractions can include operating layouts, workshops, displays, and non-profit organization promotion tables. To receive no-charge exhibit space, a club/layout or non-profit application must be submitted. All EXHIBITORS will be charged the stated rates in this contract unless a separate no-charge contract has been completed and agreed to the NRVMRRC.

SALES TAX: EXHIBITOR agrees to collect and remit sales and use tax in accordance with government regulations. EXHIBITOR acknowledges that the NRVMRRC may furnish the name of each EXHIBITOR to the state or government unit(s) as legally required. Any controversy or claim arising out of or relating to this license, or the breach hereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgement upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

ACCEPTANCE OF CONTRACT: No oral agreements or past proceeding shall impact this contract. This contract is the entire agreement between the parties and can only be modified when written agreement is signed by both parties. Upon acceptance of this contract by the NRVMRRC, a confirmation will be mailed or emailed to the EXHIBITOR. If the EXHIBITOR does not receive a confirmation within 15 days after submitting this contract, he/she should contact the NRVMRRC. The NRVMRRC will determine the status of the contract.

BADGES: EXHIBITOR badges are to be used only by those working at an EXHIBITOR table or assembling operating displays. These badges must be worn at all times, including setup, and public show hours. NO EXCEPTIONS.